

City of Gordon
Council Minutes
Work Session
December 21, 2015

The Council of the City of Gordon held a work session on Monday, December 21, 2015 at 5:00 p.m. at the City Annex located at 108 Elam Street. Members present were Mayor Mary Ann Whipple-Lue and Council Members Mr. Terry Eady, Mr. Tommy Smallwood, Mrs. Barbara Towles, Mrs. Doretha Whipple, and Mr. George Wynn. Councilman Densley was absent.

Mayor said, "This is a work session to discuss credit card."

Invocation was given by the Mayor.

Mayor said, "We will go into official meeting later on and do the pledge when we open up again. So, is the Attorney here?"

Councilman Smallwood replied, "He just went out."

Councilman Eady said, "I think he stepped outside."

Mayor said, "Oh."

City Clerk said, "Let's see if this is working. It's showing memory full."

Mayor asked, "Do what now?"

City Clerk said, "It's showing memory is full, but the memory is not full."

Mayor asked, "What is that?"

City Clerk replied, "This little tape recorder."

Mayor said, "Maybe it needs batteries."

City Clerk said, "It's got brand new ones. I don't know what it is."

Mayor said, "Modern technology."

City Clerk said, "It's not good."

Councilman Eady asked, "Towana, in talking with the bank and all, has the credit card got to be issued in a persons name or can it be listed like the City of Gordon credit card, like a corporate credit card?"

City Clerk replied, "It's usually issued as City of Gordon, but you have to have somebody's name on it on the back."

Mayor said, "In previous times past, in what I've seen, with the previous card that we had, the VISA card, it had Mayor Turner's name on it. The City business card and you all, later on, what was that? Earlier this...When was that, earlier this year?"

Council Member Whipple said, "Earlier this year."

Mayor said, "That when we...I believe it was August or it may have been. I can't recall the date, but the Clerk ought to know. In the minutes, we voted to utilize the same standard procedure that we used and we also agreed on the amount which was ten grand. So, it's nothing new that we need to start all over with. I mean, no more than..."

Attorney Boone said, "Yes ma'am. The new law changes all that. We're not operating under the old system anymore. There are specific things that the Council has to agree on like who gets cards, what the cards are used for, what the spending limits are."

Mayor asked, "I mean, what's the difference with that and the old card? It's the same, I mean, in what, I read the form you gave us in the last two Council Meetings ago, that you gave to us."

Councilman Eady said, "That was the model purchasing policy and procedure. Yes ma'am."

Mayor said, "Right, uh huh."

Attorney Boone said, "That was a general form. That's not the law. That was GMA."

Mayor said, "No, this was the legislative according to what you...that I've read and then if this is the one that Councilman Eady kept hampering about that you know the legislative law was changing. Am I right?"

Councilman Eady said, "That's right. It went into effect in June of this year."

Mayor, "I really don't see anything different than what we've been doing."

Councilman Eady said, "This is something that GMA printed up which meets all the specifications of the law. They the ones that put this out and it's just a generic form. You have to go into this form and change anything where it says, just like he said, spending limits and who

can do it. The question I was having, it says that the City has to make its own determination which elected official is authorized to be issued such a government purchasing card. Now, I didn't know if that meant each person had to, you know, be listed. I know we got to sign it. This thing here says at the end, this resolution, everybody who's going to use the card has to sign off on it." (Copy of Model Purchasing Card Policy & Ga. Code 36-80-24 attached.)

Attorney Boone said, "You have to sign the agreement stating whatever policy ya'll come up with that you will follow. You will follow it. You will have to meet the auditing requirements. You have to have a credit card administrator."

Mayor said, "Well, that was in the last one and I understand what you are saying, but really I just..."

Attorney Boone said, "I don't think there was a credit card administrator under the old law."

Mayor said, "The Clerk and she was the one, but now the card was given to me, but she was the one who actually held the card and would make the payments and everything. So what we did was in the time of the event, my understanding is that we used it for the purposes of, you know, when we were like...we were in Savannah. We don't want to be caught again. Was it Savannah or Atlanta you all? We were up there and found out we didn't have what? Monies to pay so we had to come out of our pockets and be reimbursed. Do you understand what I'm saying? So maybe someone can expound more so than myself. I understand, Councilman. You been paying all along out of your pocket and getting reimbursed."

Councilman Eady said, "That's what we used to do."

Mayor said, "I'm talking about Mr...Councilman Smallwood."

Councilman Smallwood said, "Last time we got a card but..."

Mayor said, "The time had expired on it. You know, being that the new electees that just come in."

Councilman Smallwood said, "That's the first time..."

Mayor asked, "What manual to you have Councilman Eady?"

Councilman Eady replied, "This is it, this is it. The is that law, the first thing that he passed out.

I had already printed mine up off of the GMA's website. That's where I got my information for it. They got all that information available at anytime. All you have to do is go and print it out. I already had this one. But you still have to take it and go through it and everywhere it has a blank where it says you agreed to do different things. You know you have to do it. It's got a few listed, but that doesn't mean we have to accept the ones they have, you know."

Mayor said, "Is it this one? This is it. The one that says use of government credit cards by elected officials? Georgia state...Is this the same one that you have?"

Council Member Whipple said, "Well did... I was going to ask the lawyers, did they come up with something because they was supposed to come up with something and bring it back to show us."

Mayor said, "Right. That's what I'm waiting on. We can all look at that."

Attorney Boone said, "We looked at all that and we took the law that the Mayor is referring to and that's a state law that says the City can't use the credit card after January 1, 2016 unless and until ya'll have adopted a policy. That doesn't govern what you're doing by credit card. It just tells you can't use one until you've adopted a policy with all these things in it that we've been discussing. For instance..."

Councilman Eady said, "That's the law itself."

Mayor said, "Right."

Mayor said, "Let me see yours because I don't have one."

Attorney Boone said, "For instance, the list of officials that are authorized to use it, who its going to be issued to, it provides that all the records of the credit card usage are open for public inspection. You have to have transaction limits, and that is either individual monthl card limits and single transaction limits. In other words, you can't spend more than \$500 on any single transaction or more than so many dollars a month. You've got to have limits on that. You've got to have purchasing restrictions, that is, you can't obviously use it for personal use, cash refunds or cash advances and ya'll are not limited to...These aren't mandated. You can add anything more than that to it, the transactions received and transaction limits, alcohol and liquor of any kind, purchases made with intent to circumvent the purchasing policy or state laws and one I thought about putting on here, it would be purchases for travel expenses for designated public training

like GMA, or the Carl Vinson Institute or things like that are strictly City business rather than just some personal event a City official might go to.”

Mayor said, “Repeat that statement that you said about the travel, I mean...”

Attorney Boone said, “The travel and lodging and all that for designated City business like GMA training, events, GMA conventions...”

Mayor said, “That shouldn’t go on there.”

Attorney Boone said, “No, I said that should be limited to things that are recognized...”

Councilman Eady said, “It should be on there.”

Mayor said, “Exactly. I think that’s what you’re saying that they should be.”

Attorney Boone said, “But, if one of you decide to take a trip to the fair in Warner Robins or Perry, that’s not City business.”

Councilman Eady said, “No.”

Council Member Whipple asked, “Okay, so did you come up with any rules then? Could you just give us a list? I thought ya’ll was like...I know what you just said.”

Mayor said, “He just said that.”

Council Member Whipple said, “But, I thought ya’ll was gone present us...”

Attorney Boone said, “I am. That’s what I’m doing. I didn’t want to go to the time and effort to putting it in a final form if it’s not something ya’ll wanted.”

Council Member Whipple said, “I was saying I was hoping ya’ll would go ahead and put it in final form so that we can look at it and then we could see where we agree...where we agree or not to go with that.”

Mayor said, “That’s what I was thinking. I mean that’s what I thought it was since you said you

would get back with us. Me, too, I thought that you would present it to us and then we all could look at it, visibly looking at it rather than audibly talking about it verbally, I mean, you know. That's the whole...See we've got this right here before us, the do's and the don'ts according to the law, but I thought that you would have something that would be surely in place that we could view tomorrow."

Attorney Boone said, "Well, I need to know who ya'll want to be the administrator. Is that going to be the City Clerk or somebody else?"

Councilman Eady said, "Certainly. That should be the City Clerk, yeah. All the bills and everything and then it says there those are her responsibilities that are listed under this, yeah."

Mayor said, "I concur."

Attorney Boone said, "Down under the administrator, one of her responsibilities is to insure that all accounts, card accounts be utilized properly as set forth by state law and this policy."

Mayor asked, "Where are you now?"

Attorney Boone replied, "On page...Bottom of page 2, under paragraph g, 7, the administrator. It's not on that Mayor, it's on the bottom of the policy page."

Mayor said, "Oh, this is what I said that..."

Attorney Boone said, "On number 7, I added or suggested adding that the administrator shall provide monthly reports to the Council that shall report any activities that appear to be improper, suspicious or unauthorized directly to the Council for review and guidance."

Mayor asked, "And that's on what page?"

Attorney Boone said, "Well, the page is not numbered. It's the second page of the...I'm sorry, the third page."

Councilman Eady said, "That first one is the cover page more or less."

Mayor said, "Okay. Got it. And you said do what now?"

Attorney Boone said, "Basically, the account administrator will provide monthly reports to the Council and report any activities which appear improper, suspicious or unauthorized directly to the Council and seek Council's guidance and review. In other words, it may be a legitimate thing, but it's just not clearly shown that it was legitimate. That would clear it up once it's explained to Council."

Mayor said, "Well, why don't you just go back and put that in writing to us and then we can just say all that to add to that. That's my suggestion. Does anybody else?"

Councilman Eady said, "One that concerns me a good bit, too, is "e" on the transaction limits. We discussed it that we would limit the card to a \$10,000 limit on just the credit card, itself, you know."

Attorney Boone asked, "Is that a monthly limit or a transaction limit?"

Councilman Eady said, "That's what I'm trying to get cleared up because during the year as we go to Mayor's Day and if all six Councilpersons go and the Mayor, you know, you could run up a bill of six to seven thousand dollars, you know, at one time and then if you don't pay the card off, then come ~~July~~^{June} when we go to Mayor's, I mean the annual convention, if it's still some money owed on that card, it may limit the amount of credit if it's only ten thousand, you know, and that's what we set it at. So, my question is, how is that going to be handled?"

Attorney Boone said, "That's one of the questions, that's another issue that hasn't been brought up. It's to..."

Mayor said, "Question."

Attorney Boone said, "Let me finish responding to him."

Mayor said, "Okay."

Attorney Boone asked, "Is it going to be a requirement in the policy that you pay the card off every month? Is that going to be the Council's policy?"

Councilman Eady said, "That would be good if we could. I mean, that's a hard statement to make knowing how our finances have been in the past year or so. We have not been able every month to pay every bill on time in full. So, I don't know that the credit card would be any more important than paying the Georgia Power bill or paying our employees their salaries, you

know. So, you know, that's the reason I'm hesitant about making a statement like that, you know. I would rather her, the administrator, be in charge of it and to pay it on a timely manner, you know."

Attorney Boone said, "Well, why don't we just kind of leave that open that the administrator will be responsible for paying the card in a timely manner whether its one month or six months or whatever."

Councilman Eady said, "Hopefully, you know, between January and ^{June} ~~July~~, we will be able to pay it up to have enough credit to handle both transactions. I would think we could, you know. It's just a question that needs to be asked so people would understand."

Mayor said, "Before you... You have something you wanted to say."

Council Member Whipple said, "She had something she wanted to say."

Mayor said, "Okay."

City Clerk said, "I just wanted to add, ya'll talking about the transaction limits, normally when you go to the GMA convention, if everybody goes, its \$12,000 plus."

Mayor asked, "For each individual?"

City Clerk replied, "No ma'am, for everybody, it's a little over \$12,000 if everybody goes and takes a guest and everything."

Mayor said, "But in times past, my question is, being that ya'll been going for how many "x" amount of years? Was that ever a problem in the times past? This is for me, my wanting to know. Was that ever a time or a problem that you all had that... How did y'all do that? I understood on a monthly basis that everything was taken care of on a montly basis prior to, as I say 2014. So, with that being said, even back in I believe it was December, when we got ready to go for January, we had no way or control over that as to how much it would cost, but it was all taken care of. We didn't have a problem when we there at the first... What was it? Mayor's training and newly elected, but, I'm just saying I fail to see how that could be such a dreadful problem now. But, like you said Council, with everything that's been taking place, if everything keep going the same way, and guess what? You keep doing things the same way, you will get the same results.

Mayor said, "Councilwoman."

Council Member Whipple said, "Okay. What I wanted to ask you Mr. Eady, how was the card handled before? How did ya'll go about paying the bill and all of that on the card? Because the first year when we came in and that's not really a problem, okay, but the room was taken care of and then when we came back, we turned in for our food and our transportation and that's what we paid for everything after we came back. So, how was it handled any different? I mean, because if you don't put the food and transportation on the card, but you just make sure that the rooms are taken care of on the card and then we get our money back for food and transportation when we get back."

Councilman Eady said, "I, myself, have never had that card in my hand to carry and do anything with it so I don't know how that was handled other than I do know, like you say, sometimes some of the hotels we've been using over a period of time, they know the City of Gordon good and they would accept the credit card through mailing it to them, giving them that information on-line or by e-mail or faxing it to them or whatever. So, they had the card and the card was good and it was paid up and then everything was okay. It's just that when you have an over balance on it you can't pay the card and it runs over the limit, you know, then our statement that it can't be over \$10,000 may catch you a lot of times now you know. That was the question and I just wanted everybody to understand you know that sometimes, just like she said, some of these events could run over \$10,000 at one time, you know."

Council Member Whipple asked, "Would that just...I mean I don't think the rooms and the...If we could just charge the rooms to the card, then I don't think that would be a problem because that's what we did the first year."

Councilman Eady said, "That's what we doing now, just registration and hotels, and not food and everything else. It's just for rooms you know, three days or four days, you know."

City Clerk said, "Registration is expensive."

Council Member Whipple said, "Right, then it shouldn't run over."

Councilman Eady said, "That would probably be six to eight hundred dollars you know."

Mayor said, "I hear what you are saying."

Council Member Whipple said, "So that was no problem. The problem began when we had to pay for rooms for, you know, when we did...We made our own reservations."

Councilman Eady said, "A lot of our..."

Councilman Eady said, "A lot of them takes checks this past year when we went there, I had a check for each individual that was there. One for the Mayor, and..."

Mayor interrupted and said, "Yes, you did, in Savannah."

Councilman Eady said, "In Savannah. Yes ma'am, yes ma'am and a lot of times if you make those arrangements ahead of time, that works good, too, you know and that takes the limit and you don't have to worry about a credit card limit. You just go ahead and have pre-arranged arrangements and they'll take a check, you know. So, that works good sometimes. So, it may be a combination of both if we can work them out, you know. It's just that on this you have to put down these limits in what you can put on it and what you can't put on it. If you want to leave food off or whatever, you know, then that would probably bring down some on what you are going to charge on that card, you know, at any given time, you know. That's the kind of guidance they asking and what we got to do is we got to put it down. You've got to at least put it on or move it off, you know."

Mayor said, "I need to say to that one, too, that with the other organizations that I went to attend the trainings that you all were not...Thank you. To say some time ago, this was back in, I believe, it was August and I went to training and my phone...The Mayor's Conference, the Black Mayor's Conference, the hotel, there was a discrepancy about they don't accept personal checks. But, the fact of the matter was, is, that I allowed the Clerk and the conference person to handle that and I think it was some mis...misunderstanding or confusion with that, but they...She said that..."

City Clerk said, "If you mail it into them...You told me like two days before the conference and you've got to mail them in two or three weeks ahead of time."

Mayor said, "That's not...I hear what you are saying, but that was not on my part because I don't handle that. I might have told you about it. But, they were conversating with...She was conversating with you back and forth and the mere fact of the matter is I said, well, you know, you in prior times past, you've done a good job of handling it and even at the previous one, you took care of that. But, at this, I think it was on their part that it was delayed. I don't know what they were going through or whatever, what they was experiencing, but with that being said, they

went ahead and took care of the expenses for the hotel because of...and then they are going to submit the bill to the City and so like you did when we were in Savannah, you took care, you took a check with you, did you not?"

Councilman Eady, "The hotel for each person, were separate. Yes ma'am."

Mayor said, "That's what I'm saying. So sometimes it may have to work like that when you don't have the credit card available or acceptable. So, each venue I think is different. So we need to know about all that. Just like you said, plan ahead and put this in account. It may be that every quarter, we may have to adjust the balance, I mean not the balance, but agree that..."

Attorney Boone said, "You are free to do that, but I ..."

Mayor said, "What's the limit now Towana?"

City Clerk said, "\$10,000 is what was on the old card."

Attorney Boone asked, "Total?"

Council Member Whipple said, "That's what we had in the old card."

City Clerk replied, "That's the highest you could charge on that credit card at any one time. When you reached \$10,000, you could not charge another dollar, that was max."

Council Member Whipple said, "I think that we could leave the food and the transportation off and continue doing it like we was doing it and use the credit card to pay for the room and maybe we maybe need to maybe up it \$2000 more if the Council agree."

City Clerk said, "We have been putting registration fees on there, too."

Council Member Whipple asked, "So do you think we should up it? This is a Work Session, so."

City Clerk said, "Just to go to the convention alone, it's over \$12,000."

Mayor said, "You got to think about that and that increases."

City Clerk said, "I don't think that was included with everybody going this time. Normally you have seven going, but I think there was five and it cost \$12,000."

Council Member Towles asked, "But, if \$10,000 is the limit, what you do about the other \$2000.00?"

City Clerk replied, "I don't know. That's why I'm asking."

Attorney Boone said, "Well, the law doesn't specifically say you've got to have a single transaction limit and a monthly limit, so, it might be easier to have a fixed amount like you have now rather than trying to keep up with..."

Council Member Whipple said, "I think we should just keep it like we have it."

Mayor said, "Exactly."

Attorney Boone said, "Just have a single transaction. A single limit of 10, 15 or whatever you all decide is a total and that's what you always work from."

Councilman Eady said, "Sure, sure, sure. You know, when we first started \$10,000 may have covered everything. But things have gone up in the last several years you know."

Mayor said, "Exactly."

Councilman Eady said, "There's a couple of things on this one, I'd like to take out the fuel part. This bottom thing. We turn in mileage. I'd rather the City stay with just mileage and not use it to purchase fuel, you know because that might be a problem, trying to separate fuel when you buy it in your car, even if it is legitimate to put it on the credit card and then turn in mileage, too, you know. That might be a conflict and if you take that fuel part out then you won't have to worry about it you know. Do like we do now, you don't get paid for your gas, you turn in everything as mileage only, you know."

Councilman Wynn said, "Unless you happen to be in a city vehicle it would be different."

Councilman Eady said, "If you in a city vehicle, that's different. If it's a city vehicle, you don't collect mileage."

Mayor said, "Exactly. You don't get that automatically, exactly. So, like you're saying, it works to the advantage of, as is, to eliminate that because we're driving our own personal vehicles and so if we were like Mr...Councilman Wynn said, if we were driving a city vehicle or doing

business say for instance and we know that Supt. Lawrence is the Supt., so we would be expecting him to drive a city vehicle and not be reimbursed for gas and all the above. Do you understand? We understand now.”

Attorney Boone said, “If you drive a city vehicle, you don’t have to pay taxes on gas, do you?”

Councilman Wynn said, “Yeah you have to do it on gas. You don’t if you in places like Jekyll Island and places like that you don’t have to pay to park it if in a city vehicle.”

Attorney Boone said, “So if you pull up to the pump in a city vehicle, you don’t have to pay the taxes.”

Councilman Wynn said, “I’ve always paid the bill there.”

Mayor said, “Okay gentlemen. So, what’s the consensus of the Council because we only got two minutes to go?”

Councilman Eady said, “I think, you know, we’re just going to have to have more time probably to put some of these numbers and restrictions in place, you know. This is just a generic form and I’ve already, you know, like he said, he named off two or three things that we need to change for sure, you know.”

Mayor asked, “So, do you think at the next Council Meeting you will have this ready?”

Attorney Boone said, “I was going to suggest that Attorney Green and I work on this some more. We’ve got a feeling for how ya’ll feel about it. Let us go ahead and put something together and send it to you before the next meeting and then ya’ll will have time to look at it and critique it.”

Mayor asked, “Could you perhaps, Council, I mean, what’s ya’lls take? I’ve heard on this end, what’s ya’lls on the end down there?”

Council Member Whipple said, “We want ya’ll to try to keep it like it is, like it already is now and that...”

Attorney Boone asked, “Keep what like it is now? I mean the law has changed. You can’t go by what you used to do.”

Council Member Whipple said, “Okay, but stay within the guidelines.”

Attorney Boone said, "Well, the limits on the amount of money sure. Ya'll can make it \$10,000, \$12,000 or whatever. That's up to the Council. But, there are..."

Council Member Whipple said, "We are in a work shop. We ^{don't} have to vote on it right?"

Attorney Boone said, "Right. But, ..."

Councilman Wynn said, "Give them some kind of idea."

Attorney Boone said, "Right. There are things that have not been being done prior to this because you didn't have to do it. The law didn't require it."

Mayor said, "I don't think we gone do too much."

Attorney Boone said, "You are now required to have these policies and procedures in place."

Council Member Whipple said, "Really, I don't see too much difference in it. You just couldn't take it anyway and just spend it any way you wanted to no way. You couldn't just do that anyway."

Mayor said, "Absolutely."

Council Member Whipple said, "You couldn't take your family to no...."

Mayor said, "Outing."

Council Member Whipple said, "Outing or nothing else like that. You couldn't do that no way."

Attorney Boone said, "This is much stronger than that. This Council, as a matter of policy, has to decide (a) what the City credit card can be used for, how it can be used, how much can be spent on it."

Council Member Whipple said, "Well, it wasn't just used for anything anyway was it?"

Attorney Boone replied, "No ma'am. But, you also have to have this credit card administrator which you have not had to have previously and you've got to have a review process to go before

Council.”

Mayor said, “It’s just like, I mean when you get your credit card and like Councilman Eady said, it would make good sense to have the Clerk as the administrator. I mean, she handles all of that from the onset. Go ahead and make this the simplest thing. We’ve already read it and reviewed. If you’d read this, then you know the do’s and don’ts. It’s not that complicated. It’s simple. Just go ahead and get it done, you know, set your amount and we begin to stick by that and move forward. We don’t want to be here next time, what is this Christmas? Christmas again.”

Councilman Eady said, “There’s one other thing, you know, you might want to look at a little bit more in depth too, its under...on the last page, number 8, it says define the city’s policies and procedures for proper documentation storage of receipts, logo, and approvals required under this policy. I don’t know that we’ve got that written out completely as a procedure and exactly what you got to do.”

Attorney Boone asked, “What paragraph?”

Mayor said, “Number 8.”

Councilman Eady said, “On the top of the last page where you sign at the bottom, at the very top it’s number 8. It says to define policy and procedures and stuff. I think it’s probably, under that one in itself, there should be a little bit more involved like, what is the policy and procedure, you know, so that we will all know exactly what it is, you know.”

Mayor said, “And I’d like to add to that what you are saying. I agree with you, but I feel like the Clerk, once we...I don’t know what ya’ll have done in the past, but, I know what she and I have done is that when receipts are turned in, that she keeps everything. A copy of everything that original and all of the other.”

Councilman Eady said, “Yes ma’am, she does. That’s right.”

Mayor said, “That’s all got to be done, so I don’t see anything being any different. There’s documentation and all of that is, but may be necessary to be in policy.”

Councilman Eady said, “It needs to be in writing though.”

Mayor said, “Right, so we need to add that to the city policy in our Policy and Procedure Manual. I concur with that.”

Council Member Whipple asked, "Do we have a policy and procedure for that, Ms. Brown?"

Mayor said, "We'll have to go back..."

Council Member Whipple said, "I'm talking about a policy and procedure for the documentation?"

Attorney Boone replied, "Not yet."

City Clerk said, "That's what we're working on and trying to get."

Attorney Boone said, "That's what we're talking about."

Council Member Whipple asked, "Ya'll didn't have one before?"

City Clerk replied, "It didn't require all these laws before. It didn't require resolutions and all that extra stuff."

Council Member Whipple said, "With money and stuff, I'm thinking that you should have a policy and procedure for it."

Attorney Boone said, "That's what this said."

Attorney Boone said, "I assume this is like someone goes to..."

Council Member Whipple said, "A procedure should have been in place before with the old card, too."

Mayor said, "Exactly."

Attorney Boone said, "If somebody goes to some meeting or something and charges something, it's their responsibility to turn it in to the Clerk, the bill."

Council Member Whipple said, "I'm not talking about turning it in. I'm talking about the policy and procedure."

Mayor said, "You all, I hate to keep interrupting, but, it's 5:35."

Attorney Boone said, "Okay."

Councilman Wynn said, "I'd like to see it left exactly like it is, the limit on it, and let's quit worrying about going to all these conventions and start worrying about infrastructure and streets and stuff like that."

Council Member Whipple said, "I know because all of us go to different conventions. Yeah because ya'll go to water, too."

Mayor said, "And that's not just us as Council Members. There's training for the clerks. They have to go for their..."

City Clerk said, "Normally, I don't stay overnight. I travel and do not charge that expense to the City by spending the night in a hotel when I can go back and forth each day."

Mayor said, "That's mileage and all that."

City Clerk said, "It's still a whole lot cheaper than spending the night in a hotel and paying mileage."

Mayor said, "Okay. Alright."

Councilman Eady said, "I'd like to add just one statement. The employees are treated different than us. We are elected officials, and everything in this is only for elected officials. We do... We do have a policy and procedure manual on our employees, but that does not cover elected officials so there's a two part deal."

Mayor asked, "So there's two sets?"

Councilman Eady replied, "Yes ma'am. They do have one in their policies and procedures policy already."

Mayor said, "That's what she was asking. Is there something...but, being that we are who we are, we have certain things in policy and procedure. I concur. So, with that being said, if we'll go back and Attorney, get that and have that ready, set, go. So are we all in agreement that we stay with the ten, or tonight we can come to a mutual agreement on that?"

Councilman Eady said, "I think tens fine with me right now, yes ma'am."

Council Member Whipple said, "Yeah, but we have to make that motion in an open meeting."

Councilman Eady said, "Later on."

Mayor said, "Right. That's what I'm saying we just get a fixed figure in mind and go from there so with that being all, we're exiting out of the work session. Thank you all. We'll give you about five minutes to get ready set for the meeting. So, if anybody needs to exit, you know."

Work session ended at 5:35 p.m.

February 1, 2016
Approved & Adopted

Journa Blon
City Clerk

May Whipple
Mayor